

MARLBORO TOWNSHIP

DEVELOPMENT

WATER SERVICE CONNECTION

REQUIRED DOCUMENT CHECKLIST

- ALL COMPLETED APPLICATION FORMS
- ALL FEES PAID TO WATER COLLECTOR AND BONDS/ESCROWS SUBMITTED TO ENGINEERS
- HOLD HARMLESS AGREEMENT
- INSURANCE CERTIFICATE WITH TOWNSHIP AS NAMED INSURED (SEE SAMPLE)

THE MARLBORO TOWNSHIP WATER UTILITY DIVISION
1979 TOWNSHIP DRIVE, MARLBORO, NEW JERSEY 07746
(732) 536-0200 Ext. 1629

PRELIMINARY

Application No.: _____

Date Filed: _____

APPLICATION FOR REVIEW OF PRELIMINARY PLANS FOR SUBDIVISION OR OTHER DEVELOPMENT IN THE TOWNSHIP OF MARLBORO, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

This application must be filed with the Marlboro Township Water Utility Division 15 days in advance of a regular meeting of the Water Utility Division.

The following must be submitted to the Water Utility Division for review:

1. This application form (4 copies)
2. A general location plan and sketch plan showing a general layout of the premises. This should include proposed and existing streets, any existing structure and the tax lot and block of the same (8 copies).
3. Fees - \$300.00 for one to three units and \$5.00 per unit or lot in excess thereof.
4. Commercial subdivisions - \$300.00 for up to 7,200 square feet and \$5.00 for each 2,400 square feet additional or part thereof.
5. Attorney Review Fee \$150.00

1. Applicant's Name: _____
(If corporation or partnership see exhibit A-1)

Address: _____

Phone: Office: _____ Other: _____
Are you a Corporation () Partnership () Individual ()

2. **Name and address of present owner (if other than No. 1 above)**

Name: _____

Address: _____

Phone: _____

3. **Name and profession of person designing preliminary plan.**

Name: _____

Address: _____

Profession: _____

Phone: _____

4. **Applicant's Attorney**

Name: _____

Address: _____

Phone: _____

5. **Applicant's Architect**

Name: _____

Address: _____

Phone: _____

6. **Development Plans:**

A. Sell lots only Yes _____ No _____

B. Construction of house for sale Yes _____ No _____

C. If commercial office space, will you rent _____ or sell _____

D. If commercial list number of buildings and square footage of each building.

E. Approximate height in elevation of tallest unit _____

F. Will internal fire service be installed Yes _____ No _____

If yes, what are your fire flow requirements? _____

- 7. Name of proposed development or subdivision: _____
- 8. Interest of applicant if other than owner: _____
 Contract Purchase () Other (): Explain: _____
- 9. Date classified as a major/minor subdivision by planning board _____
- 10. Location of subdivision: Existing intersecting streets: _____
 Tax Map Block #: _____ Lot #: _____
 Tax Map Sheet #: _____
- 11. Number of proposed lots to be served: _____
- 12. Type of use proposed subdivision: () Single Family () Commercial
 () Industrial () Multifamily
 () Other Explain: _____
- 13. Area of entire tract acreage: _____
 Total acreage to be developed: _____
- 14. If approved, will the applicant submit their tentative application with all necessary fees, plans and other documents within 60 days: Yes _____ No _____
 Explain _____

If no, the applicant must submit for an extension of time within the time frame stated. It must be approved by the Water Utility Division or the applicant agrees to forfeit their water allocation number and all fees paid to date. It will be understood that if the applicant reapplies, their application will be placed last on the Water Utility Division's phasing schedule.

- 15. If approved, will the applicant agree to sign a take or pay contract for water service by a mutually agreed upon time? Yes _____ No _____
- 16. Does applicant have service approval yet? Yes _____ No _____
 Pending _____ Moratorium Number _____
- 17. Does the applicant or owner agree to convey by deed to the Township, easements to all areas on preliminary plan showing water mains, other appurtenances and all rights to the water system?
 Yes _____ No _____
 If no explain: _____
- 18. Describe your proposal for a water system:
 A. _____
 B. _____
 C. _____
- 19. If a water system is required, will the applicant post all necessary performance and maintenance guarantees? Yes _____ No _____
 If no, explain why: _____
- 20. List plans and other material accompanying preliminary application and number of each:

ITEM	NUMBER
A. _____	_____
B. _____	_____
C. _____	_____
D. _____	_____

Signature of applicant _____

Print name of applicant _____

If a corporation, are you authorized as a signature? Yes _____ No _____

Affix corporate seal here:

If other, affix notary seal:

Sworn and subscribed before me on this _____ day of _____ 20_____.

Notary

Make all checks payable to The Marlboro Township Water Utility Division.

For Office Use Only

Date received and fee collected

Date _____ Fee Paid _____

Action of the Marlboro Township Water Utility Division for a water allocation.

Date _____ Approved _____ Disapproved _____

Recommendation of Water Utility Division _____

Recommendation of Water Utility Engineer _____

Date _____

Exhibit A-1

Marlboro Township Water Utility Division

Statement of Disclosure

Application # _____ Date _____

Applicant's Name _____

Developments Name _____

Block # _____ Lot # _____

Pursuant to the rules and regulations of the Water Utility Division, the corporation or partnership which has applied to the Township of Marlboro's Water Utility Division for permission to construct a comprehensive water system. For the purpose of supplying domestic water and/or fire service to the applicants subdivision so named above must disclose the names and addresses of all stockholders or individual partners who own ten percent (10%) or greater interest in the partnership as the case maybe:

Print or type:

Name of Stockholder _____

Address _____

Phone Number _____

Percent Interest _____

Name of Stockholder _____

Address _____

Phone Number _____

Percent Interest _____

Date Signed _____

Applicant's Signature _____

THE MARLBORO TOWNSHIP WATER UTILITY DIVISION
1979 TOWNSHIP DRIVE, MARLBORO, NEW JERSEY 07746
(732) 536-0200 Ext. 1629

TENTATIVE

Application No.: _____

Date Filed: _____

APPLICATION FOR TENTATIVE APPROVAL OF WATER SYSTEM AND APPURTENANCES IN THE TOWNSHIP OF MARLBORO, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

SEE INSTRUCTIONS BELOW

Application is hereby made for Tentative Approval of the Preliminary Plan of water system and appurtenances.

1. Applicant's Name : _____

Address: _____

Phone: _____

2. Name and address of present owner (if other than No. 1 above):

Name: _____

Address: _____

Phone: _____

3. Interest of applicant if other than owner: _____

4. Date classified as major subdivision by subdivision committee of Planning Board: _____

5. Location of subdivision: _____
(neighborhood or section name)

_____ , _____ , _____
(Street) (tax map block) (lot #'s)

6. Number of proposed lots to be served: _____

7. Area of entire tract: _____ and portion being served: _____

8. Development Plans

- 1. Sell lots only? Yes _____ No _____
- 2. Construction of houses of sale? Yes _____ No _____
- 3. Other _____

9. Name and profession of person designing preliminary plan

Name: _____ Profession: _____

Address: _____

Phone: _____

10. Does applicant or owner agree to convey by deed to the Township easements to all areas on preliminary plan showing water system and all rights to water system?

Yes _____ No _____

EXHIBIT B

- 1. Application form provided by Water Utility Division (3 copies)
- 2. Engineer's report (8 copies)
- 3. General map of entire project
- 4. Plans of all proposed water mains and appurtenances, showing all details, symbols, elevations, storage facilities, if required, and engineer's estimate of construction costs, prepared on a per item basis, with unit and total costs for each item and to include the cost of right-of-ways, inspections, as built plans and any other costs (8 copies)
- 5. Fees: 2% of Engineer's estimate of construction costs (see enclosed copy of form of Engineer's construction costs). Minimum fee \$300.00
- 6. Attorney Review Fee \$150.00

Exhibit A-1

Marlboro Township Water Utility Division

Statement of Disclosure

Application # _____ Date _____

Applicant's Name _____

Developments Name _____

Block # _____ Lot # _____

Pursuant to the rules and regulations of the Water Utility, the corporation or partnership which has applied to the Marlboro Township Water Utility Division for permission to construct a comprehensive water system. For the purpose of supplying domestic water and/or fire service to the applicants' subdivision so named above must disclose the names and addresses of all stockholders or individual partners who own ten percent (10%) or greater interest in the partnership as the case maybe:

Print or type:

Name of Stockholder _____

Address _____

Phone Number _____

Percent Interest _____

Name of Stockholder _____

Address _____

Phone Number _____

Percent Interest _____

Date Signed _____

Applicant's Signature _____

THE MARLBORO TOWNSHIP WATER UTILITY DIVISION
1979 TOWNSHIP DRIVE, MARLBORO, NEW JERSEY 07746
(732) 536-0200 Ext. 1629

FINAL

Application No.: _____

Date Filed: _____

APPLICATION FOR FINAL APPROVAL OF WATER SYSTEM AND APPURTENANCES
IN THE TOWNSHIP OF MARLBORO, COUNTY OF MONMOUTH, STATE OF NEW
JERSEY.

SEE INSTRUCTIONS BELOW

Application is hereby made for Tentative Approval of the Preliminary Plan of water system and appurtenances.

1. Applicant's Name : _____

Address: _____

Phone: _____

2. Name and address of present owner (if other than No. 1 above):

Name: _____

Address: _____

Phone: _____

3. Interest of applicant if other than owner: _____

4. Date classified as major subdivision by subdivision committee of Planning Board: _____

5. Location of subdivision: _____
(neighborhood or section name)

_____ (Street) _____ (tax map block) _____ (lot #'s)

6. Number of proposed lots to be served: _____

7. Area of entire tract: _____ and portion being served: _____

8. Development Plans

1. Sell lots only? Yes _____ No _____

2. Construction of houses of sale? Yes _____ No _____

3. Other _____

9. Name and profession of person designing preliminary plan

Name: _____ Profession: _____

Address: _____

Phone: _____

10. Does applicant or owner agree to convey by deed to the Township easements to all areas on preliminary plan showing water system and all rights to water system?

Yes _____ No _____

EXHIBIT B

1. Application form provided by Water Utility Division (3 copies)
2. Engineer's report (8 copies)
3. General map of entire project
4. Plans of all proposed water mains and appurtenances, showing all details, symbols, elevations, storage facilities, if required, and engineer's estimate of construction costs, prepared on a per item basis, with unit and total costs for each item and to include the cost of right-of-ways, inspections, as built plans and any other costs (8 copies)
5. Fees: 2% of Engineer's estimate of construction costs (see enclosed copy of form of Engineer's construction costs). Minimum fee \$300.00
6. Attorney Review Fee \$150.00

11. Describe your proposal for water system.

- 1. _____
- 2. _____
- 3. _____

12. If water system is required, will applicant post Performance and Maintenance Bonds?
Yes _____ No _____

13. List plans and other material accompanying application and number of each.

ITEM	NUMBER
A. _____	_____
B. _____	_____
C. _____	_____
D. _____	_____
E. _____	_____
F. _____	_____

14. Attach 6 black on white prints of your preliminary plan.

Signature of Applicant _____

Make all checks payable to The Marlboro Township Water Utility Division

For Office Use Only

Date received and fee collected

Date _____ Fee Paid _____

Action of the Marlboro Township Water Utility Division

Date _____ Approved _____ Disapproved _____

Recommendation of Water Utility

The Marlboro Township Water Utility Division's Engineer's Approval

Date _____

Exhibit A-1

Marlboro Township Water Utility Division

Statement of Disclosure

Application # _____ Date _____

Applicant's Name _____

Developments Name _____

Block # _____ Lot # _____

Pursuant to the rules and regulations of the MTWUD the corporation or partnership which has applied to the MTWUD for permission to construct a comprehensive water system. For the purpose of supplying domestic water and/or fire service to the applicants' subdivision so named above must disclose the names and addresses of all stockholders or individual partners who own ten percent (10%) or greater interest in the partnership as the case maybe:

Print or type:

Name of Stockholder _____

Address _____

Phone Number _____

Percent Interest _____

Name of Stockholder _____

Address _____

Phone Number _____

Percent Interest _____

Date Signed _____

Applicant's Signature _____

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

AGREEMENT made as of the _____ day of _____, _____

by and between

THE TOWNSHIP OF MARLBORO,
a municipal corporation of the State of New Jersey, situated in the County of Monmouth,

with its administrative office located at, and having a mailing address of, 1979 Township Drive, Marlboro, New Jersey 07746 (hereinafter referred to as the “Township”),

and

having a mailing address of _____, hereinafter referred to as the “Contractor”).

WITNESSETH:

WHEREAS, the **Township** owns and operates a Public Community Water System within the Township of Marlboro and provides water and water services for public and private uses within its service area; and

WHEREAS, _____, (hereinafter referred to as the “**Customer**”) is the owner of certain real property located at _____, in the Township of Marlboro, County of Monmouth and State of New Jersey, which said lands are known and designated as Lots ___ & _____ in Block _____ on the Official Tax Map of said Township (hereinafter sometimes referred to as the “**Property**”); and

WHEREAS, with respect to the the **Property**, **Customer** proposes _____

all for the purpose of receiving water and water services from the **Township** relative to the aforementioned real property; and

WHEREAS, as part of **Customer’s** proposed plans, it will be necessary for **Customer**, and his agents, servants, employees, contractors and/or subcontractors, and/or the agents, servants and employees of any such contractors and/or subcontractors, to perform and/or furnish certain work, labor, materials and/or services in, about, near and/or with respect to the **Township’s** Water System or certain portions thereof; and

WHEREAS, **Customer** has specifically engaged the **Contractor** to install the water systems improvements referred to herein and contemplated hereby and to otherwise perform all requisite work to effectuate a water service connection between the **Township’s** Water System and **Customer’s Property** and residential dwelling situated thereon;

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein and for other good and valuable consideration, it is hereby agreed as follows:

1. **Definitions.** As used throughout this Hold Harmless and Indemnification Agreement the term of word “**Contractor**” shall mean, “ _____, and all agents, servants, employees, contractors and/or subcontractors employed or engaged by _____,

as well as all agents, servants and employees engaged by the respective contractors and/or subcontractors of _____.”

2. With respect to all **work, labor, materials and/or services to be performed and undertaken by the Contractor** in, about, near and/or with respect to the **Township’s Water System** or any portions thereof, **same shall be performed and completed strictly in accordance with all approvals or authorizations granted by the Township and/or as specifically and expressly directed by the personnel of the Township’s Water Utility Division and in accordance with the Township’s Rules and Regulations and applicable law.**

3. With respect to any and all trenches, road openings and/or other excavations made by and/or on behalf of the **Contractor**, the **Contractor** shall restore all disturbed areas and/or affected public rights-of-way to the same or as good condition as such areas and/or public rights-of-way were in prior to any such disturbance and/or the making of any such trenches, road openings and/or other excavations. Furthermore, the **Contractor** shall, to the extent applicable, restore the **Township’s Water System**, and/or such portions thereof as relate to its construction, to the same or as good condition as said Water System was in prior to any such construction. The **Township’s Director of Public Works, Water Utility Division Supervisor, or the Licensed Operator of the Water System** shall determine the extent, nature and scope of all restoration, which shall be effected to their reasonable satisfaction and approval.

4. With respect to all work, labor, materials and/or services to be performed, provided, furnished and/or undertaken by the **Contractor**, the **Contractor** shall indemnify and hold the **Township** harmless from, against and with respect to any and all loss, injury or damage arising out of or resulting from any and all work, labor, materials and/or services so performed, provided, furnished and/or undertaken. Moreover, the **Contractor** shall indemnify and hold the **Township** harmless from, against and with respect to any and all claims, demands, actions and judgments, including, but not necessarily limited to, any and all liability claims, property damage claims, personal injury claims, worker’s compensation claims and products liability claims arising out of or resulting from any and all actions and/or inactions taken or failed to be taken by the **Contractor**, and

the **Contractor** shall defend any and all suits, claims or other actions which may be brought against the **Township** on account of any of the foregoing, and the **Contractor** shall make good to and reimburse the **Township** for any expenditures made or costs incurred by the said **Township** with respect to any of the foregoing, including any and all expenses for legal services.

5. In connection with the terms and provisions set forth in the preceding paragraph 4 and in order to provide the **Township** with additional protection against losses or damages, the **Contractor** shall cause the **Township** to be designated as an additional insured under the **Contractor's** general liability insurance policy or policies, including any excess liability (umbrella) policy. In that regard, this Agreement shall also be considered, for the purposes of insurance coverages, to be a **Work Contract, or similar agreement**, and the **Contractor's** obligation to provide insurance coverage for the **Township**, as an additional insured, is hereby made mandatory and shall relate to all of the **Contractor's** proposed or intended work and/or construction activities referred to in this Agreement with respect to the subject **Property**, including the installation of any water service connection(s). Prior to the commencement of any work and/or labor, or the furnishing of any services, equipment or materials, the **Contractor** shall provide the **Township** with an appropriate Certificate of Insurance, specifically naming the Township of Marlboro as an additional insured and evidencing **insurance coverage as follows:**

- A. Commercial General Liability \$3,000,000
- B. Automobile Liability-Owner, Non-Owner and Hired \$1,000,000
- C. Workers Compensation (Applicable to New Jersey State Statutes) Employers' Liability Statutory

The above insurance coverage must remain in effect until final written approval is issued by the Water Utility Division and, insurance certificates must provide for a thirty (30) day notice of any changes or cancellation.

6. This Agreement shall be binding upon the parties hereto and their respective heirs, successors and/or assigns.

IN WITNESS WHEREOF, the parties have signed this Agreement, and/or caused this Agreement to be signed by their proper corporate officers and to have caused their proper corporate seals to be affixed hereto, as of the day and year first above written.

Business Name of Contractor
**Organized and existing under the
laws of the State of New Jersey;**

BY: _____
Signature

Printed Name & Title

ATTEST:

TOWNSHIP OF MARLBORO

ALIDA MANCO, Clerk

BY: _____
**ROBERT MILLER, Superintendent of
Public Works**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
MONTH/DATE/YEAR

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER INSURANCE AGENT/BROKER NAME ADDRESS	CONTACT NAME: INSURANCE AGENT/BROKER CONTACT	
	PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:	
INSURED NAMED INSURED ADDRESS	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: NAME OF INSURANCE COMPANY	#
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES CERTIFICATE NUMBER: RÉVISION NUMBER:

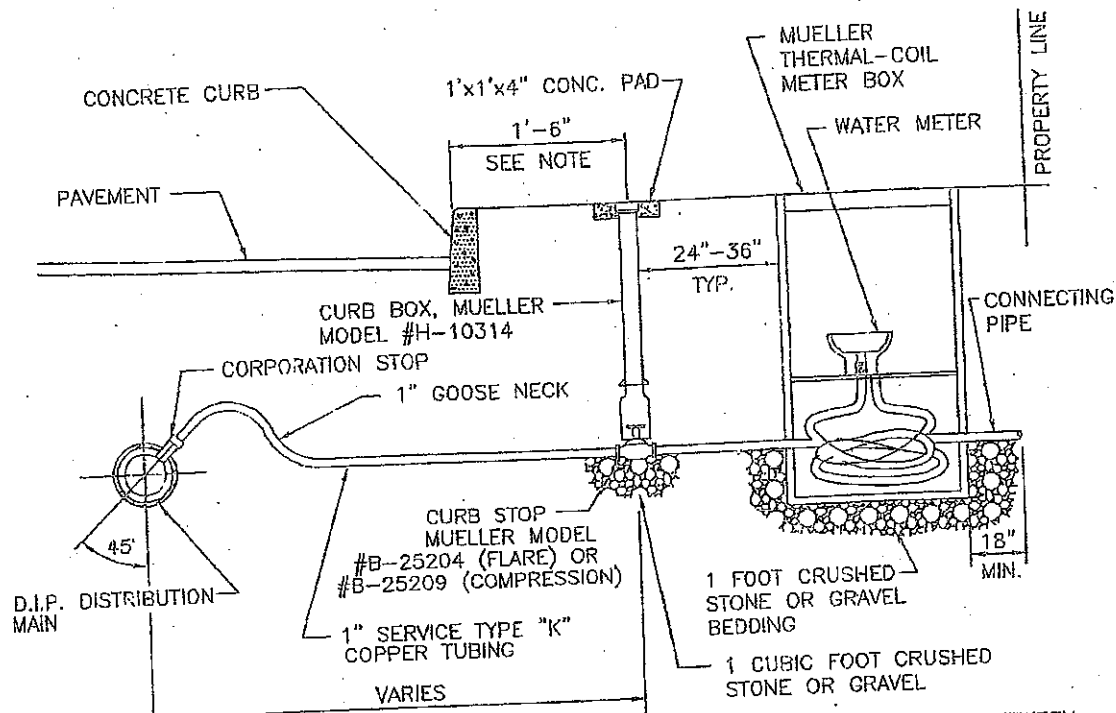
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENT. AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		XXXXX	XXXX	XXXX	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			XXXXX	XXXX	XXXX	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEO RETENTION \$			if applicable			EACH OCCURRENCE \$ AGGREGATE \$ \$
X	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	XXXXX	XXXX	XXXX	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
	OTHER COVERAGES WHERE APPLICABLE						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Township of Marlboro, officers, employees, agents and servants are named as additional insured as their interests may appear in regards to _____ . The insurance listed herein is primary and on a non-contributory basis.

CERTIFICATE HOLDER Township of Marlboro 1979 Township Drive Marlboro, NJ 07746	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE MUST BE SIGNED



- NOTE**
1. CURB STOPS/BOXES SHALL BE LOCATED IN THE EXISTING PLANTER AREA MIDWAY BETWEEN CURB AND SIDEWALK. IF A PLANTER AREA DOES NOT EXIST, THE CURB BOX SHALL BE PLACED 1'-6" BEHIND THE EXISTING OR FUTURE CURB.
 2. MINIMUM SERVICE SIZE IS 1". LARGER SIZES TO FOLLOW THE SAME LAYOUT AS SHOWN AND MAY REQUIRE SADDLES. SEE DETAIL FOR TYPICAL CORPORATION CONNECTION.
 3. IF A BACKFLOW PREVENTER IS REQUIRED SEE DETAIL OF BACKFLOW PREVENTER & METER PIT.
 4. MNIMUM COVER FOR WATER MAINS TO BE 4'-0".

**HOUSE SERVICE CONNECTION
WITH OUTSIDE METER PIT**

N.T.S.



TOWNSHIP OF MARLBORO
 1979 TOWNSHIP DRIVE
 MARLBORO, NEW JERSEY 07746
 (732) 536-0200 Phone
 (732) 972-5301 Fax

HOUSE SERVICE WITH METER PIT DETAIL
 MARLBORO TOWNSHIP WATER UTILITY DIVISION

DATE 01-12-2012

SHEET 38 OF 39

Marlboro Township Water Utility Division

Procedure for Temporary Copper Service Line Disconnect

Final Version 9.14.18.01

1. All work shall be scheduled with the MTWUD.
2. All work shall be performed while witnessed by the MTWUD.
3. All service line disconnects shall be performed on the house side of the curb stop using mechanical fittings.
4. The service line shall be turned off at the curb stop by MTWUD personnel only.
5. The service line shall than be cut a minimum of three (3) to four (4) ft., away from the curb box and witnessed by MTWUD personnel.
6. Once disconnected, install a Mueller 110 CTS Compression x FIP Thread Coupling, Catalog No. H-15451N and a Mueller Brass Plug Catalog No. H-10035N screwed into the FIP thread of the union. The compression end of the union is then installed on the end of the line leaving the curb stop.



H-15451N

**Straight coupling
Mueller 110 Conductive Compression Connection for CTS
O.D.* tubing x F.I.P. thread**

1/2"	1/2" x 3/4"	5/8" x 3/4"	3/4"	3/4" x 1/2"	3/4" x 1"
1"	1" x 3/4"	1" x 1-1/4"	1-1/4"	1-1/4" x 1"	1-1/2"
1-1/2" x 1"		2"	2" x 1-1/2"		



H-10035N

**Brass plug -
Square head with
I.P. thread**

1/2" ‡	3/4"	1"	1-1/4" ‡	1-1/2" ‡	2" ‡
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Marlboro Township Water Utility Division
Procedure for Temporary Poly Service Line Disconnect

Final Version 9.14.18.01

1. All work shall be scheduled with the MTWUD.
2. All work shall be performed while witnessed by the MTWUD.
3. All service line disconnects shall be performed on the house side of the curb stop using mechanical fittings.
4. The service line shall be turned off at the curb stop by MTWUD personnel only.
5. The service line shall than be cut a minimum of three (3) to four (4) ft., away from the curb box.
6. Once disconnected, install a Mueller 110 IPS PE Compression Connection with stainless steel liner x FIP Thread Coupling, Catalog No. H-15454N and a Mueller Brass Plug Catalog No. H-10035N screwed into the FIP thread of the union. The compression end of the union is then installed on the end of the line leaving the curb stop.

H-15454N



Straight coupling
 Mueller 110 Compression
 Connection for IPS PE* pipe x F.I.P. thread
 $\frac{3}{4}$ " , 1" , 1" X $\frac{3}{4}$ "



**Brass plug -
 Square head with
 I.P. thread**

H-10035N

1/2" ±	3/4"	1"	1-1/4" ±	1-1/2" ±	2" ±
--------	------	----	----------	----------	------

Marlboro Township Water Utility Division
Procedure for Permanent Service Line Disconnect

Final Version 9.14.18.01

1. All work shall be scheduled with the MTWUD.
2. All work shall be performed while witnessed by the MTWUD.
3. All service line permanent disconnects shall be performed at the corporation valve attached to water main.
4. The service line shall be removed from the corporation and clear the water main at a minimum 18" distance.
5. Then either a Mueller Solid Copper Disc, Catalog No. H-15535 shall be installed in the flare nut and the flare nut than reinstalled onto the flare spud. Or upon removal of the flare nut a Mueller Brass Cap, Catalog No. H-15540N shall be installed on the flare spud.

Solid copper disc
 Used with regular copper flare nut to shut off line.



CATALOG NUMBER: H-15535

1/2"	3/4"	1"	1-1/4"	1-1/2"	2"
------	------	----	--------	--------	----

Brass cap
 Used with regular copper flare nut to shut off line. Fits on copper flare spud to cap off line.



CATALOG NUMBER: H-15540N

3/4"	1"	1-1/2"	2"
------	----	--------	----